Communication Skills
735103-74

Basic Information

Course Title:	**Communication Skills**
Course Number:	**735103-74**
Course Type:	**Required**
Number of Credits:	**2.0**
Number of Contact Hours:	**2 hours a week (32 hours per semester)**
Course Pre-requisites:	**English Language I (735101-74)**
Course Time:	**2nd Semester (16 weeks)**

Course Catalog Description

Communication Skills (*735103-74*) is an English for Specific Purposes (ESP) course which runs in the second semester of every year beginning in February. The course is offered in 16 weeks with a 02-hour-per-week teaching plan. The textbook used is a professional careers curriculum provided by Express Publishing, consisting of only one textbook: Career Paths, Information Technology. In order to be enrolled in this course, students have to complete the pre-required EGP course (*English Language I, 735101-74*).

The course *Communication Skills* (*735103-74*) is offered to students enrolled in the second semester in the Department of Information Sciences. This course is directed to students who are going to pursue their studies in Information Sciences. The course provides students with the basic jargon/ language register, and with opportunities to practice all the four language skills in a meaningful, subject-specific, context.

Performance Objectives

By the end of the course, the students are expected to be able to:

1. comprehend main ideas and details in IT related texts.
2. differentiate between the correct usage and incorrect usage of English in vocabulary, collocation, and speech situations all within the field-related context.
3. compare and contrast textual information in different contexts, cultures, and settings.
4. have confidence in sitting for assessment and evaluation.

Course Materials

Evans, V., Dooly J. & Wright S. (2011). *Career Paths, Information Technology.* Express Publishing. Newbury, UK.

Grading Standards

Linguistic progress of the students registered in ***Communication Skills (735103-74)*** is evaluated according to the following assessment measurements (measurement may vary due to unforeseen circumstances):

Assessment Measurement	Score Weight
Coursework (including quizzes, written and spoken assignments, presentations, projects and classroom and online participation)	20
Midterm Test	30
Final Exam	50
Total	**100**